

# **MONTCLAIR PUBLIC SCHOOLS**



## **PUBLIC BOARD MEETING HELD ON**

**MONDAY, AUGUST 21, 2017 AT 6:00 PM  
GEORGE INNESS ANNEX ATRIUM  
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING  
HELD MONDAY, AUGUST 21, 2017 AT 6:00 PM  
GEORGE INNESS ANNEX ATRIUM  
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice

B. ROLL CALL at 6:02 pm

	PRESENT	ABSENT
Laura Hertzog	x	
Jevon Caldwell-Gross		x
Jessica de Koninck	x	
Joseph Kavesh	x	
Anne Mernin		x
Eve Robinson	x	
Franklin Turner	x	

C. RESOLUTION FOR EXECUTIVE SESSION

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- a matter rendered confidential by federal or state law;
- material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- a collective bargaining agreement and/or negotiations related to it;
- a matter involving the purchase, lease, or acquisition of real property with public funds;
- any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected

request in writing that such matter or matters be discussed at a public meeting

- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

- D. RETURN TO OPEN SESSION at 7:35 pm
- E. THE PLEDGE OF ALLEGIANCE
- F. ROLL CALL

	PRESENT	ABSENT
Laura Hertzog	x	
Jevon Caldwell-Gross		x
Jessica de Koninck	x	
Joseph Kavesh	x	
Anne Mernin		x
Eve Robinson	x	
Franklin Turner	x	

Staff Members	
Members of the Public	<b>15</b>
Members of the Press	<b>2</b>

- G. SUPERINTENDENT'S OFFICE
- H. SEARCH UPDATE
  - 1. Laura Hertzog provided an up-date on the Superintendent's search
- I. COMMENTS FROM THE PUBLIC

The Board provided time for the public to comment on agenda and non-agenda items.

- J. MINUTES

**Franklin Turner moved to approve the following minutes:**

- 1. Public Meeting on July 10, 2017

**Seconded by Joe Kavesh and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

**Eve Robinson moved to approve the following minutes:**

2. Board Governance meeting on July 22, 2017

**Seconded by Franklin Turner and approved by a vote of 4-1**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh			<b>x</b>	
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

**K. DEPARTMENT OF CURRICULUM AND INSTRUCTION**

1. Resolution Re: Approval of School Field Trips

**Joe Kavesh moved to approve the following resolution:**

**WHEREAS**, THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,  
**WHEREAS**, THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,  
**NOW, THEREFORE, BE IT RESOLVED** THAT THE FOLLOWING FIELD TRIPS ARE APPROVED:

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
9/7/2017 & 9/8/2017	Renaissance	7	Citro	Camp Mason	\$50	The Program will build leadership and cooperative skills. Students will work in homeroom groups and leave with a strong sense of cooperation.	Yes 2 days
10/19/2017	Watchung	K	Schott	Melick's Town Farm	\$12	Apple & Pumpkin Unit	Yes 5hrs.
10/20/2017	Bullock	K	Vascimini/Dillman/Laurie	Fairfield Farms 177 Big Piece Rd. Fairfield, NJ	\$15	Students will experience harvest time at a working farm to tie into their communities Unit.	Yes 3hrs.
10/24/2017	Montclair H.S.	9-11	English/Zepeda	Intrepid Seal Air Space Pier 86, W. 46 <sup>th</sup> & 12 <sup>th</sup> Ave, New York, NY	\$0	Students will tour the air craft carrier, visit the Challenger. Students will investigate drones-the sky is the limit.	Yes 6hrs.
11/30-12/3/2017	Montclair H.S.	9-12	Wingren/Manos	Yale Model Congress Conference	Less than \$400	To compete in the Yale University Model Congress Conference. Where students will write and debate for the passage of Congressional Bills.	Yes 3 days
12/12/2017	Montclair H.S.	9-11	English/Zepeda	Liberty Science Center 222 Jersey City Blvd Jersey City, NJ	\$0	Students will participate in hands on lab activities using Robots/Tesla simulators and space travel flight design.	Yes 6hrs.
9/7/2017 & 9/8/2017	Renaissance	7	Citro	Camp Mason	\$50	The Program will build leadership and cooperative skills. Students will work in homeroom groups and leave with a strong sense of cooperation.	Yes 2 days
Various Dates	Renaissance	6-8	Doyle	Montclair Sites	\$0	Performa service within the Community	Yes 2hrs
10/19/2017	Watchung	K	Schott	Melick's Town Farm	\$12	Apple & Pumpkin Unit	Yes 5hrs.

**BE IT FINALLY RESOLVED** THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

**Seconded by Franklin Turner and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			

Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

L. BUSINESS OFFICE

1. Resolution Re: Approval of Conference and Travel Requests

**Franklin Turner moved to approve the following resolution:**

**WHEREAS**, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

**WHEREAS**, the travel must be directly related to the employee's or Board member's current responsibilities,

**NOW, THEREFORE, BE IT RESOLVED** that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<b>CONFERENCE AND TRAVEL EXPENSES</b>						
CONFERENCE	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Law Fair/Law Adventure for Teachers/ New Jersey State Bar Foundation	<b>10/17/17</b>	Marianne Sender	Renaissance	\$0	This training will assist in writing Mock Trial Narratives.	New Brunswick, NJ
AVID Summer Institute/ AVID	<b>7/17-21/17</b>	Jennifer Bloch	CO	\$1271.00	This conference will provide training on implementing and supporting the AVID program	Philadelphia, PA
ESEA Grant Application/ NJDOE	<b>8/3/17</b>	Dr. Kendra Johnson	CO	\$0	The timely completion of the ESEA grant will enable the district to make informed decisions that support our district,	Irvington, NJ

					school and department goals.	
Executive Function, Disorder in Children and Adolescents/ PESI	<b>9/27/17</b>	Janice Fowler Helen Cox	Bullock Bullock	\$199.99 \$0	This training will strengthen their understanding of Executive Function and create a toolbox of strategies for increasing communication skills for children and adolescents.	Parsippany, NJ
Workshop 2017/ NJSBA	<b>10/23-26/17</b>	Jessica de Koninck  Laura Hertzog  Emidio D'Andrea  Franklin Turner  Barbara Pinsak  Registration fee for the group	\$490.26 /2 nights \$692.26 /3 nights \$692.26/3 nights \$692.26 /3 nights \$490.26/2 nights \$1500.00	CO	This conference offers both mandated training and professional development in all aspects of the work of the Board of Education.	Atlantic City, NJ

**BE IT FINALLY RESOLVED** that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

**Seconded by Joe Kavesh and approved by a vote of**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>		X10/23-26/17	
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>		X10/23-26/17	
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>		X10/23-26/17	

2. Resolution Re: Approval of Monthly Budget Reports and Bills and Claims

**Joe Kavesh moved to approve the following resolution:**

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for Summer Bills List in the amount of \$2,674,114.90

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$5,068,274.00 for the month of August 2017.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the Secretary's Report for the month of May 2017 and Treasurer's report for the month of May 2017.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

3. Resolution Re: Approval of Montclair Board of Education and District Mission Statement and Vision, Core Beliefs, and Goals

**Joe Kavesh moved to approve the following resolution:**

BE IT RESOLVED that the Montclair Board of Education adopts the attached Mission Statement and Vision, Core Beliefs, and Goals for Montclair Board of Education and District Goals for the 2017-2018 School Year.



**Mission:**

*The Montclair Public School District is dedicated to creating a culture of learning and continuous improvement that provides every child with a high quality, **creative, innovative and challenging** education, through a magnet system of integrated schools in which every school represents a strong, diverse and vibrant community of learners.*

**Vision:**

*The Montclair Public Schools will cultivate and support our students to become high academic achievers, curious and creative thinkers, and socially adept young people who are prepared for college, careers, and **livelihoods in the 21<sup>st</sup> century.***

## MISSION STATEMENT AND VISION

**We Believe:**

- ▶ Challenging all students by providing **high-quality academic opportunities** is essential to student success.
- ▶ All children, regardless of circumstances, can achieve at high levels.
- ▶ Effective **educators** are key to improving growth in student achievement. In addition, the Board of Education and Central **Office** must promote an environment of continuous improvement and innovation that results in a high performing district that is 100% focused on student achievement and success.
- ▶ Supportive and engaged parents, guardians and members of our diverse community must be welcomed **and encouraged to become** active participants in the education of our students.

## CORE BELIEFS

The Montclair Board of Education shall:

- ▶ **Goal 1:** Be an effective and efficient policy-making body that **establishes and directs** the district goals and provides effective oversight.
- ▶ **Goal 2:** Be responsible for setting policies that prioritize and support growth for all students.
- ▶ **Goal 3:** Be aware of and responsive to the community's varied values and priorities and shall engage in respectful and timely interactions with the entire community.
- ▶ **Goal 4:** **Build the capacity to** assure the **sound and fiscally responsible** disposition of district resources to achieve **its** goals **in a manner** that benefits all children.
- ▶ **Goal 5:** **Make measurable progress to becoming a district where race, ethnicity, and/or socio-economic status do not predict student achievement.**
- ▶ **Goal 6:** **Hire a permanent Superintendent that embraces the mission, vision, core values, and goals of the district before the start of school year 2018-2019.**

## 2017-2018 BOARD OF EDUCATION GOALS

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

4. Resolution Re: Approval of School Breakfast and Lunch Prices, 2017-2018 School Year (1)

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Montclair Board of Education will participate in the National School Lunch Program for the 2017-2018 fiscal year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby approve the price list which appears as Appendix A of this agenda item for paid, reduced and adult lunches.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

5. Resolution Re: Appointment of Board Members to Committees

**Joe Kavesh moved to approve the following resolution:**

RESOLVED that Board Members are hereby appointed to represent the Montclair Board of Education on committees as outlined below in accordance with N.J.S.A. 18A:65-30 until the next organizational meeting of the Board and until the appointment and qualification of their successors.

**BOARD COMMITTEES**

Board of School Estimate  
Essex County SBA  
Essex Regional Educational Services Commission  
MHCA Negotiations

MEA Negotiations

NJSBA  
Urban School Boards  
Policy Committee

MPA Negotiations

Joe Kavesh, Laura Hertzog  
Jevon Caldwell Gross  
Eve Robinson  
\*Laura Hertzog, Joe Kavesh  
Franklin Turner  
\*Franklin Turner, Laura Hertzog and  
Eve Robinson  
Jevon Caldwell-Gross  
Jessica de Koninck  
\*Franklin Turner, Jevon Caldwell-Gross  
Jessica de Koninck  
\*Laura Hertzog, Joe Kavesh,

MFEE Liaison  
SEPAC Liaison  
Community Engagement and Communication

Franklin Turner  
Joe Kavesh  
Anne Mernin  
\*Jevon Caldwell-Gross, Joe Kavesh,  
Anne Mernin  
\*Joe Kavesh, Franklin Turner, Anne  
Mernin  
\*Eve Robinson, Jessica de Koninck,  
Laura Hertzog  
Franklin Turner  
All Board Members

Facilities, Finance, Technology

School Climate

Martin Luther King, Jr. Breakfast  
Special Education

\*Committee Chairperson

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

6. Resolution Re: Disposal of Surplus, Broken And/Or Outdated Equipment

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Montclair Public Schools is the owner of certain surplus property which is no longer needed for district use; and

WHEREAS, the Montclair Public Schools is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Board of Education in the Township of Montclair, County of Essex, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the

Department of Technology for Montclair Public Schools.

- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

<u>Item</u>	<u>Quantity</u>
Infocus Projector	2
Epson Projector	3
HP Laser Printer	1
MacBook Laptops	34
iPad	2
Dell Optiplex	1
Dell Optiplex	1
Dell Monitor	1
iMac Computer	1
Macbook Laptop	3
iBook G4	1
Gateway Laptop	1
Dell Laptop	1
PowerBook G4	1
Activtablet	2
Dell Laptop	1
AlphaSmart	1
Infocus Projector	1
HPLaserJet Printer	1
HPLaserJet Printer	1
iMac Keyboards	20
MacBook laptops	5
iBook	21
iPod	3
Canon Scanner	1
iMac	7
AverMedia Doc Camera	8
iMac Computer	13
Dell Optiplex	1
Dell Optiplex	1
Dell Monitors	5
eMac	1
Brother ID Printer	1
MacBook laptops	2
Keyboard	6
iMac Computers	23
Dell Optiplex	1

MacBook laptops		2
iMacs	2006	38
MacBook Laptops	2006	23
Smart Airliner		4
Smart Wireless Bluetooth		2
Phillips TV		1
RCA TV		1
Panasonic TV		1
GE TV		1
Sharp Notevision Projector		1
Infocus	LP540 Projector	3
Epson Powerlite	700L Projector	1
Dell	1100 MP Projector	1
EIKI	LCX71 Projector	1
3M	9200 Overhead	1
MacBook	2009	1
Mitsubishi	LVP-X80U Projector	1
Mitsubishi	SD105U Projector	1
Used Internet Cables Assorted Sizes		1831
Asus 210 Silent Graphics Cards		6
Labtec Desk Mic	534 Microphones	3
Apple Mac Mini	A1176	21
Apple Mac Mini	A1103	4
Apple Airport	ME918LL/A	1
Apple Airport	A1521	1
Cisco AIR-LAP	1142N	1
Cisco AIR-LAP	1131G	4
Apple Airport	A1408	2
HP Printer	4050N	1

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) Montclair Public Schools reserves the right to accept or reject any bid submitted.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			

Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

7. Resolution Re: Revised Appointing a Qualified Purchasing Agent In a Board of Education Subject to the Provisions of N.J.S.A. 18A:18A-1 Et Seq. for 2017-2018 School Year

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2015,

	<b>Bid Threshold</b>	<b>Quotation Threshold</b>
Base Amount	\$29,000	\$4,350
With Qualified Purchasing Agent	\$40,000	\$6,000

WHEREAS, the Montclair Board of Education increased its bid and quotation thresholds on 8/24/15 as provided in N.J.S.A. 18A:18A-3,

WHEREAS, Emidio D’Andrea possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq., and

NOW THEREFORE BE IT RESOLVED, that the governing body hereby appoints Emidio D’Andrea as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FINALLY RESOLVED, that Emidio D’Andrea, Secretary of the Montclair Board of Education, in the County of Essex, State of New Jersey, does hereby certify that the foregoing is a true and correct copy of this Resolution adopted by the governing body of the Montclair Board of Education, County of Essex, State of New Jersey, at its meeting of said governing body.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

8. Resolution Re: Revised Appointment of Custodians of School Records for 2017-2018 School Year

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the New Jersey Open Public Records Act (OPRA) (N.J.S.A. 47:1A-1) states that government records must be readily accessible for inspection, copying, or examination by its citizens, with certain exception, for the protection of the public, and

WHEREAS, the OPRA requires the Board of Education to designate an official to serve as the custodian of district records,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Emidio D'Andrea, Business Administrator/Board Secretary, and Barbara Pinsak, Interim Superintendent of Schools, as the Custodians of Records, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Custodian of Records to charge fees for copies in accordance with statutes as follows:

Letter Sized Pages .05 per page

Legal Sized Pages .07 per page

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			



Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

9. Resolution Re: Revised Appointment of Board Secretary and Assistant Board Secretary for the 2017-2018 School Year

**Joe Kavesh moved to approve the following resolution:**

RESOLVED, that Emidio D’Andrea is hereby appointed Board Secretary and Barbara Pinsak is hereby appointed Assistant Board Secretary to the Board of Education, to serve in such office until the next organizational meeting of the Board or until their respective successors are duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18A: 16-1.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

10. Resolution Re: Revised Appointment of Public Agency Compliance Officer (P.A.C.O) for 2017-2018 School Year

**Joe Kavesh moved to approve the following resolution:**

RESOLVED, that Emidio D’Andrea is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board or until his successor is duly appointed and qualified. This appointment is made in accordance with N.J.A.C. 17:27-1.1.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

11. Resolution Re: Revised Designation of District Section 504 Compliance Officer for the 2017-2018 School Year

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Section 504 of the Rehabilitation Act of 1973, Title 34 C.F.R. Part 104; and

WHEREAS, no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by Section 504 of the Rehabilitation Act of 1973, each public school district must appoint an employee that will be responsible for coordinating the districts efforts to comply with this statute,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Thomas Santagato or his designee, to serve as the district's Section 504 Compliance Officer.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>

Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

12. Resolution Re: New Jersey Nonpublic School Technology Initiative Program

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to public school districts for nonpublic school pupils at the rate of \$37.00 per pupil in a manner that is consistent with the provisions of the state constitutions; and

WHEREAS, this program requires each public school district in New Jersey to provide technology to all qualifying students attending a nonpublic school located within Montclair's boundaries.

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include providing nonpublic school students with computers, educational software, distance learning equipment and other technologies that can improve their education by meeting their specific educational needs and to give nonpublic school teachers the skills, resources and incentives to use educational technologies effectively to improve teaching and learning in the classroom; and

WHEREAS, the Essex Regional Educational Services Commission (ERESC) has agreed to conduct the responsibilities mandated by this program in a manner resulting in greater cost effectiveness through joint purchasing and centralized administration,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education enter into an agreement with the ERES, whereby the ERES will administer the New Jersey Nonpublic School Technology Initiative Program for participating nonpublic schools located within Montclair's boundaries for the 2017-2018 school year as per the attached contract, and

BE IT FINALLY RESOLVED that the Montclair Board of Education agrees to pay the ERES 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the ERES's program administration costs.

**NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM**

**SCHOOL YEAR 2017-2018**

A. Pursuant to official action taken at the meeting of the Montclair Board of Education in the County of Essex held on August 21, 2017:

1. The Montclair Board of Education (the “District”) agrees that the Board of Directors of the Essex Regional Educational Services Commission (the “ERESC”) shall administer the New Jersey Nonpublic School Technology Initiative Program to students attending the nonpublic schools, as noted below, located within the district of Montclair.  
Immaculate Conception High School                      Montclair Cooperative School  
Lacordaire Academy    Saint Cassian School  
Montclair Kimberley Academy
2. The terms of the Agreement shall be in effect from July 1, 2017 through June 30, 2018.

B. BILLING AND PAYMENT

The District agrees to reimburse the ERESK for technology purchases for the nonpublic schools inclusive of a five percent administrative fee (5%) up to the total amount allocated by the State of New Jersey Nonpublic School Technology Initiative Program. Copies of all invoices will be forwarded to the District’s Accounts Payable Office along with the ERESK’s invoice for these services. The 2017-2018 award allocations for each nonpublic school with Montclair for the 2017-2018 school year are:

\$ 6,882.00	Immaculate Conception High School
\$ 8,436.00	Lacordaire Academy
\$ 36,075.00	Montclair Kimberley Academy
\$ 5,069.00	Montclair Cooperative School
\$ 7,215.00	Saint Cassian School

C. SERVICES

The ERESK will carry out responsibilities of the District with regard to the New Jersey Nonpublic School Technology Initiative Program for the 2017-2018 school year.

1. Contacting the nonpublic school administrators of each participating nonpublic schools to advise them of the limit of funds available for the provision of technology and determine the technology to be provided.
2. Providing the agreed upon technology which will include purchasing equipment, software, professional development and/or maintenance of equipment.
3. Labeling equipment as property of the District and maintaining an inventory which will be forwarded to the District Business Administrator by July 31, 2018.
4. Entering into an agreement with the nonpublic schools that they will store the equipment at the end of the school year at no cost to the District.
5. Maintaining separate accounting for each nonpublic school’s technology activities.
6. Provide the District Business Administrator with the information needed for the District to complete the Nonpublic Grant Completion Report by July 31, 2018.

IN WITNESS WHEREOF, the Montclair Board of Education, in the County of Essex, and the Board of Directors of the ERESC have, by resolution, directed that their respective board presidents and board secretaries affix to this Agreement, a certified copy of the board resolution approving said Agreement.

**BOARD OF DIRECTORS OF THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

Approved: \_\_\_\_\_  
Date
President
Date  

(ERESC) Seal

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Board Secretary Date

**MONTCLAIR BOARD OF EDUCATION**

Approved: \_\_\_\_\_  
Date
President
Date  

(District Seal)

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Board Secretary Date

Any alteration of this Agreement/Contract is expressly prohibited without the written consent of the Montclair Board of Education and Essex Regional Educational Services Commission.

The Essex Regional Educational Services Commission is an Equal Opportunity Employer (EOE) and as such, is governed by the employment goals promulgated by federal and state regulations.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			

Franklin Turner	<b>x</b>			
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13. Resolution Re: Award of Contract for Professional Services – Athletic Training to Support Athletic Department of the High School

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$40,000, and

WHEREAS, the Montclair Board of Education is in need of Athletic Training Services to Support the Athletic Department of the High School, and

WHEREAS, Saint Barnabas Medical Center, doing business as the Matthew J. Morahan III Health Assessment Center For Athletes has offered to provide this service for \$45.00 per hour for an approximate total not to exceed \$6,000.00 for the period from August 1, 2017 through June 30, 2018,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Saint Barnabas Medical Center, doing business as the Matthew J. Morahan III Health Assessment Center for Athletes to provide this service.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

14. Resolution Re: Approval of 2017-2018 Tuition Rates for DLC Inclusion Program

**Joe Kavesh moved to approve the following resolution:**

BE IT RESOLVED that the Montclair Board of Education approves the 2017-2018 Tuition

Rates for the DLC inclusion program as follows:

Before Care	\$ 50 per month
After Care	\$ 150 per month
Half Day Program	\$ 350 per month
Full Day Program	\$ 500 per month

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

15. Resolution Re: Approval of Consultant’s Agreement – DiGeronimo

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Steve DiGeronimo effective August 1, 2017 through June 30, 2018.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

16. Resolution Re: Approval of Consultant’s Agreement – Brady

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Dr. Kevin Brady effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

17. Resolution Re: Approval of Consultant’s Agreement – Gelperin

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Nora Gelperin effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			



18. Resolution Re: Approval of Consultant’s Agreement – Monsido

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Monsido effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

19. Resolution Re: Approval of Consultant’s Agreement – Renaissance Learning

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Renaissance Learning effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			

Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

20. Resolution Re: Approval of Consultant’s Agreement – Johnson

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Dr. John Johnson effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

21. Resolution Re: Approval of Consultant’s Agreement – LaSusa

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Jessica LaSusa effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			

Jevon Caldwell-Gross				<b>X</b>
Jessica de Koninck	<b>X</b>			
Joseph Kavesh	<b>X</b>			
Anne Mernin				<b>X</b>
Eve Robinson	<b>X</b>			
Franklin Turner	<b>X</b>			

22. Resolution Re: Approval of Consultant’s Agreement – Goebel

**Joe Kavesh moved to approve the following resolution:**

**BE IT RESOLVED** that the Montclair Board of Education approves the Consultant’s Agreement with Dr. Joseph Goebel effective for the 2017-2018 school year. See additional information from the Office of the Assistant Superintendent for Equity attached.

DR. KENDRA V. JOHNSON  
ASSISTANT SUPERINTENDENT FOR EQUITY

**Board Consulting Services: August 21, 2017**

CONSULTANT NAME	BRIEF BIO	RATIONALE	AMOUNT (NOT TO EXCEED)
Dr. John Johnson	On July 2, 2007, Dr. John H. Jackson became the President and CEO of The Schott Foundation for Public Education. In this role, Dr. Jackson leads the Foundation’s efforts to ensure a high quality public education for all students regardless of race or gender. The Schott Foundation for Public Education was co-founded in 1991 by Lilo Leeds and her son, Greg Jobin-Leeds. Since its inception as a family foundation, the Schott Foundation has possessed an unwavering commitment to equity and justice that guides its mission to develop and strengthen a broad-based and representative movement to achieve fully resourced, high quality PreK–12 public education for all children.	Dr. Jackson will deliver our Convocation keynote, which will be aligned to our district equity work.	\$3000.00 (Title II)

Ms. Jessica LaSusa	Jessica Lasusa is a World Language consultant who began her career as a teacher of Spanish. Lasusa attended Boston University, Columbia University's Teachers College, and Rutgers University. She has served as a vice-principal and a principal, and currently as a supervisor of WL in West Morris Regional, which has been awarded the designation on NJDOE Model World Language Program.	Ms. LaSusa will continue her consulting work to ensure our World Language program aligned with all gold standards in second language theories and best practices. She will to assess our district's progress since her December 2016 Board presentation.	\$5900.00 (Title II/III)
Dr. Joseph Goebel	Dr. Joseph Goebel Jr. is the Chair of the Department of World Languages and Cultures at The College of New Jersey where he teaches Spanish and trains K-12 student teachers in second language acquisition theories and best practices. He has been recognized with teaching awards from The College of New Jersey and Temple University. Dr. Goebel has published articles on language teaching in <i>Japanese Language and Literature</i> , <i>The Foreign Language Annals</i> and <i>The Journal of Graduate Teaching Assistant Development</i> . In the last twenty years, he has explored SLA theories and their implications for the classroom in over two hundred workshops for school districts, universities and professional groups.	Dr. Goebel will continue his 16-17 professional development work with World Language teachers. The professional development focus is second language acquisition theories and best practices.	\$3000.00 (Title III)
<b>CONSULTANT NAME</b>	<b>BRIEF BIO</b>	<b>RATIONALE</b>	<b>AMOUNT (NOT TO EXCEED)</b>
Dr. Kevin Brady	Dr. Kevin T. Brady founded and serves as CEO of Hibernian Education of Mind, Body, & Spirit. Dr. Brady also founded American Institute for History Education and CICERO Systems. He created CODiE and AEP award winning online resources, such as: CICERO History Beyond the Textbook®; CICERO Kids™, and Sojourner History™. He developed the New Jersey Amistad Commission's online African American History & Culture website & curricula, and he wrote the New Jersey Italian, Italian-American Commission's infusion curriculum.	Dr. Brady was one of the authors of the NJ Amistad curriculum, and he assisted created the robust Amistad website. To ensure MPS continues to fully comply with the state mandate of Amistad, Dr. Brady will provide professional development to our K-8 Social Studies teachers (secondary teachers will be our primary focus for the 17-18 school year).	\$5900.00 (Title II)

Ms. Nora Gelperin	Nora Gelperin, M.Ed. is the Director of Sexuality Education and Training at Advocates for Youth. Nora is one of the national technical assistance providers on the Working to Institutionalize Sex Ed (WISE) initiative and has been a member of the Future of Sex Education (FoSE) initiative and was part of the core team that developed the National Sexuality Education Standards: Core Content and Skills K-12 (2011) and National Teacher Preparation Standards for Sexuality Education, (Journal of School Health, 2014). She has more than twenty years of experience providing sexuality education to youth and professional development to school health and education professionals. Nora holds a Masters in School Health Education from Temple University was awarded a Mary Lee Tatum Award from Planned Parenthood Leaders in Education (APPLE) and has been named a 2014 Fellow of the American School Health Association.	Ms. Gelperin will assist with our district's implementation of new Sexuality Strand of our K-12 Health Curriculum to nurses, health and physical education teachers. We are in the process of adopting a draft curriculum, which will be a mirror of the Advocates for Youth, Rights, Respect and Responsibility curriculum.	\$0.00  (Advocates for Youth grant)
Monsido	Monsido is an online tool suite which scans your website once every 7 days or when you request an on-demand scan (up to the specified number of on-demand scans included in your plan). After each scan, a status report about your website's condition will be sent to you via email. Scan information can also be accessed in the Monsido dashboard. The intuitive dashboard contains numerous tools which allow you and unlimited team members to find and solve issues and make improvements related to Quality Assurance (QA), Search Engine Optimization (SEO) and Web Governance.	The district will use this online tool to inform professional development for school-based staff and web coordinators. We must strive to have an ADA compliant website. We are committed to eliminating all barriers to school and district related information.	\$3,900.00  (Curriculum and Instruction)
Renaissance Learning	Instructional planning, monitoring and reporting consulting services will foster clear communication of expectations from the district to its schools. It prepares district leaders to deepen implementations and instructional shifts needed to achieve intended outcomes. The consulting service offers the extra benefit of Renaissance Coaching at the district level.	The district will use this consulting service to enhance district level data conversations to promote a comprehensive and responsive instructional support model for schools.	\$2,999.00  (Title II)

**Title Summary: Fiscal Year 2018<sup>1</sup>**

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<sup>1</sup> This allocation is based on a July 13, 2017 state notice.

Allocation

Title I Part A: Improving Basic Programs	\$549,302
Title I Part A: Neglected	0
Title I Part D: Delinquent	0
Title I Total:	\$549,302
Title II Part A	\$138,307
Title III	\$10,290
Title III – Immigrant	\$9,024
Title IV	\$10,000
TOTAL ALLOCATION <sup>2</sup>	\$716,924

Summary of Each Title

- Title I Part A: Improving Basic Programs: Districts receive funds in this Title in order to assist low-achieving children meet challenging academic achievement standards. Funds are to be allocated to schools in rank order, based on poverty. Schools designated as Targeted Assistance may use the allocated funds only for programs and services for children identified as having the greatest need for special assistance. Schools approved to operate a schoolwide program may use the funds in order to upgrade the entire educational program of the school. Title I funds must be used to supplement and not supplant existing state and local funding.
- Title II Part A: District receive funds in this Title to increase student academic achievement by improving the quality of teachers, principals and other school leaders. Funds may be used to recruit and retain highly qualified teachers, specialists in core academic subjects, principals and pupil services personnel; to hire highly qualified teachers to reduce class size; and to provide professional development to improve the knowledge of teachers, paraprofessionals, and principals in the core academic in the core academic areas in effective instructional strategies.
- Title III: Districts receive funds in this Title in order to improve the English proficiency and academic achievement of English Language Learners (ELLs). Funds may be used for staff and to upgrade, curricula, instruction materials, educational software and assessment procedures; to provide community participation programs, family literacy services, parent outreach and training activities and translators; and to provide high-quality professional development to teachers, principals, administrators, and others working with ELL students.

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<sup>2</sup> Nonpublic equitable set-aside must occur prior to school and district allocation distribution.

- Title III – Immigrant: Districts receive funds in this Title if they have experienced unexpectedly large increases in their student population due to immigration. To be eligible for a grant award, a district’s enrollment public and nonpublic, must be 20 or more immigrant students and must represent an increase of at least 2% over the average immigrant enrollment for the preceding two years. Federal regulations define immigration students as those who:
  - are between the ages of 3 to 21, inclusive,
  - were not born in any state or U.S. territory, and
  - have been attending schools in the U.S. for less than three full academic years.
- Title IV: \*NEW\* This grant program is newly established under Every Student Succeed Act (ESSA), which is not the same as Title IV under No Child Left Behind) and comprises of three key programmatic areas:
  - Well-rounded Educational Opportunities,
  - Safe and Healthy Students, and
  - Effective Use of Technology.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

23. Resolution Re: Approval of the Second Reading of the Policy on Unpaid Meal Charges/Outstanding Food Service Charges - 8550

**Joe Kavesh moved to approve the following resolution:**

**RESOLVED** that the Montclair Board of Education does hereby approve the second reading of Policy 8550 on Unpaid Meal Charges/Outstanding Food Service Charges (attached).

[See POLICY ALERT Nos. 206, 208 and 212]

8550 UNPAID MEAL CHARGES/OUTSTANDING FOOD SERVICE

CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide a student a breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast or lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

If the student's breakfast or lunch bill is in arrears, but the student has the money to purchase breakfast or lunch, the student will be provided breakfast or lunch and the food service program will not use the student's money to repay previously unpaid charges if the student intended to use the money to purchase that day's meal.

In the event a student's school lunch or breakfast bill is in arrears in excess of \$50.00, and after the Principal or designee has contacted the student's parent to provide notice of the amount in arrears, the student will receive an alternate lunch or breakfast and their account will be charged accordingly. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's breakfast or lunch bill is in arrears.

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent's refusal to meet or take other steps to resolve the matter may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

In accordance with the provisions of the United States Department of Agriculture, this Policy shall be provided in writing to all households at the start of each school year and to households transferring to the school or school district during the school year. The school district may post this Policy on the school or school district's website provided there is a method in place to ensure this Policy reaches all households, particularly those households without access to a computer or the Internet.

This Policy shall also be provided to all school and food service staff responsible for the enforcement of this Policy, including school administrators to ensure this Policy is supported.



The food service program will comply with all meal charge policy requirements of the United States and New Jersey Department of Agriculture and N.J.S.A. 18A:33-21.

N.J.S.A. 18A:33-21

**United States Department of Agriculture SP 23-2017 – March 23, 2017**

Adopted: 8/21/17

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

24. Resolution Re: Award of Contract for Professional Services – ABA Behavior Consultant 2017-2018 School Year

## **WITHDRAWN**

**~~moved to approve the following resolution:~~**

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$40,000, and

WHEREAS, the Montclair Board of Education is in need of an ABA Behavior Consultant, and

WHEREAS, Sudha Ramaswamy, Consultant has offered to provide this service at a rate of \$200/hour for an approximate total of \$39,999.00 for the 2017-2018 school year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint Sudha Ramaswamy, Consultant to provide this service.

**Seconded by \_\_\_\_\_ and approved by a vote of**

25. Resolution Re: Revised Award of Contract for Professional Services – Sports Medical Services to Support Athletic Department of the High School

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$40,000, and

WHEREAS, the Montclair Board of Education is in need of Sports Medical Services to Support the Athletic Department of the High School, and

WHEREAS, Saint Barnabas Medical Center, doing business as the Matthew J. Morahan III Health Assessment Center For Athletes has offered to provide this service for a total of \$25,410.00 for the period from July 1, 2017 through June 30, 2018,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Saint Barnabas Medical Center, doing business as the Matthew J. Morahan III Health Assessment Center for Athletes to provide this service.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

26. Resolution Re: Acceptance of Grant Award and Approval of Submission of the No Child Left Behind (NCLB) Grant Application for Fiscal Year 2018

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the State Department of Education requires Boards of Education to accept and/or refuse the grant allocations and approve the submission of No Child Left Behind (NCLB) grant application;

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education accepts the grant allocations as noted below and approves the submission of the NCLB grant application for fiscal year 2018.

NCLB Title I, Part A Basic	\$ 549,303
NCLB Title II, Part A	\$ 138,307
NCLB Title III	\$ 10,290
NCLB Title III Immigrant	\$ 9,024
NCLB Title IV, Part A	\$ 10,000

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

27. Resolution Re: Approve Settlement Agreement K.S.

**Joe Kavesh moved to approve the following resolution:**

**RESOLVED**, that the Board of Education approve the settlement agreement with K.S., Case No. 16-0365 as discussed in Executive Session.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

28. Resolution Re: Approve Settlement Agreement J.L.

**Joe Kavesh moved to approve the following resolution:**

**RESOLVED**, that the Board of Education approve the settlement agreement with J.L., Case No. 16-0366 as discussed in Executive Session.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

29. Resolution Re: Approval of Memorandum of Agreement with the Montclair Head Custodians Association

**Joe Kavesh moved to approve the following resolution:**

**RESOLVED**, that the Montclair Board of Education approve the Memorandum of Agreement with the Montclair Head Custodians Association and corresponding salary guides, effective July 1, 2015 through June 30, 2018.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

M. PUPIL SERVICES

1. Resolution Re: Out of District Placements

**Joe Kavesh moved to approve the following resolution:**

**WHEREAS**, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for the 2017-2018 school year.

**BE IT RESOLVED** that the Board approves the attached lists.

**MONTCLAIR PUBLIC SCHOOLS**

Note: Tuition amounts listed below are based on Camp costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued. July 5 to July 31

Student ID	School	Amount
982318	Summer Spectacular	\$740.00

**2017-2018 PRE-K**

Student ID	School	Amount
984413	Community Pre-K	\$15,000.00
984251	Community Pre-K	\$15,000.00
984330	Community Pre-K	\$15,000.00
984373	Community Pre-K	\$15,000.00

985473	Community Pre-K	\$15,000.00
984110	Community Pre-K	\$15,000.00
984113	Community Pre-K	\$15,000.00
985853	Community Pre-K	\$15,000.00
984292	Early Explores	\$5,600.00
984321	Early Explores	\$5,600.00

Note: Tuition amounts listed below are based on full-year costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued.

Student ID	School	Amount
040332	Banyan	\$55,256.00
985835	Phoenix Ctr.	\$64,166.40
984367	Horizon School	\$87,525.00
013507	Windsor Prep High School	\$61,767.87

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			

Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

2. Resolution Re: Resolve 033695 Educational Program

**Joe Kavesh moved to approve the following resolution:**

**WHEREAS**, the attorney for the Board of Education has forwarded Amended Agreement regarding the matter of 033695.

**NOW, THEREFORE, BE IT RESOLVED** that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

3. Resolution Re: Resolve 064722 Educational Program

**Joe Kavesh moved to approve the following resolution:**

**WHEREAS**, the attorney for the Board of Education has forwarded the Agreement regarding the matter of 064722.

**NOW, THEREFORE, BE IT RESOLVED** that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

**Seconded by Jessica de Koninck and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

4. HIB Report

~~moved to approve the following resolution:~~

**NO ACTION**

**RESOLVED**, that the Board **affirm the Superintendent’s decision on the H.I.B. case # 982258 following an appeal, as required by N.J.S.A. 18A:37-15(b)(6)(e)**

~~Seconded by \_\_\_\_\_ and approved by a vote of~~

5. Resolution Re: Nursing Services Plan - 2017-2018

**Joe Kavesh moved to approve the following resolution:**

**NOW, THEREFORE, BE IT RESOLVED** that the Montclair Board of Education approves the attached Nursing Services Plan for the Montclair Public Schools per Title 6A:16-2.1,8b.

**Seconded by Jessica de Koninck and approved by a vote of**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			



Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

N. OFFICE OF THE SUPEINTENDENT

1. Resolution Re: Approval of Memorandum of Understanding (MOU) for Award of Grant by Advocates for Youth

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Board of Education has been selected by Advocates for Youth to receive a sub-award and Tier II technical assistance for their project to Build Local Capacity to Present HIV and STDs in Adolescents through CDC-Developed School Based Approaches for Health Education and Safe and Supportive Environments Tier II Community Action Planning Capacity Building Assistance project, and

WHEREAS, the Board of Education must approve the attached MOU which outlines an updated work plan and agreement, and

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education approves the MOU with Advocates for Youth.

**Seconded by Eve Robinson and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

O. HUMAN RESOURCES

1. Resolution Re: Approval of Job Description: Supervisor of Equity, Curriculum, Instruction and Data Analysis

**Joe Kavesh moved to approve the following resolution:**

WHEREAS the Montclair Board of Education requires a Supervisor of Equity, Curriculum, Instruction and Data Analysis to support the needs of the district,

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for a Supervisor of Equity, Curriculum, Instruction and Data Analysis pursuant to Board Policy P-2130.

### **JOB DESCRIPTION**

**Position Title:** Supervisor Equity, Curriculum, Instruction and Data Analysis

**Qualifications:**

1. Minimum of Master's degree, preferably in leadership, curriculum instruction or data analysis.
2. Must possess a N.J. Supervisor Certificate.
3. Undergraduate and/or graduate major in subject field.
4. Five years or more of teaching experience.
5. Two or more years of supervision experience.
6. Curriculum instruction and/or data analysis experience preferred.

**Responsible to:** Assistant Superintendent for Equity

**Job Goal:** The Supervisor has K-12 curriculum responsibilities in the area of instructional program review, data collection and data analysis. The major job function is to assist central office staff, building administrators and teachers to critically review instructional programs and students' academic progress with the ultimate goal of engaging in a continuous cycle of improvement.

**Performance Responsibilities:**

1. Analyze and prepare reports from local, state, and national assessment data as it relates to individual student performance and school improvement.
2. Develop and maintain historical student and school data files to monitor and track performance.

3. Interpret and review assessment data with central office staff, school administrators and teachers; support planning of action steps.
4. Compile data from multiple assessments to develop student, subject, grade-level, or school achievement profiles.
5. Coordinate the development of the scope and sequence of courses and special programs to meet district goals, standards and proficiencies.
6. Work cooperatively with supervisors to support increased academic opportunities for all students.
7. Participate in the recruitment and selection of personnel; conduct orientation and training for new staff members, as needed.
8. Support Professional Learning Communities (PLCs) meetings focused on data review and analysis.
9. Provide supervision support as needed.
10. Monitor the progress of students through analysis of assessment results, student grades, perception surveys (staff, students and parents/guardians), progress reports and input received from staff.
11. Plan, organize and implement staff development activities in instructional methods, data analysis, curriculum content, assessment, articulation and evaluation.
12. Provide assistance to school administrators and teachers in implementing and reviewing programs.
13. Make budget recommendations that support student achievement.
14. Work with the instructional resources and textbook committees to make informed recommendations that are in compliance with Board Policy in choosing texts and other instructional materials.
15. Uphold and enforce school rules, administrative regulations, and Board policy.
16. Perform other duties as may be assigned.

**Terms of Employment:** 12 months as determined by the Board; salary and benefits as negotiated commensurate with qualifications and experience.

**Evaluation:** Performance on this job will be evaluated annually in accordance with the Board's policy on evaluation of certified staff.

The Montclair Public School District encourages people with disabilities, minorities, veterans and women to apply. Applicants and employees will not be discriminated against on the basis of any legally protected category. EEO/AA/Vet/Disability Employer

Established: 7/17/17

**Seconded by Franklin Turner and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

2. Resolution Re: Approval of Montclair Sick Bank Committee Members

**Joe Kavesh moved to approve the following resolution:**

RESOLVED that the Montclair Board of Education approves the following to serve on the Sick Bank Committee on behalf of the Board of Education per Article 13.2 of the Montclair Education Association agreement:

LaMonica McIver  
 Tina Schumacher  
 Marcos Vargas

**Seconded by Franklin Turner and approved by a vote of 5-0**

	AYE	NAY	ABSTAIN	ABSENT
Laura Hertzog	x			
Jevon Caldwell-Gross				x
Jessica de Koninck	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

3. Resolution Re: Approval of Personnel Report

**Eve Robinson moved to approve the following resolution:**

WHEREAS, the Superintendent has recommended that the Board approve the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the attached Personnel Report including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

**Seconded by Franklin Turner and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Laura Hertzog	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Jessica de Koninck	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

P. BOARD COMMENTS

Q. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held on Wednesday, September 6, 2017 at 6:30 pm in the George Inness Annex Atrium at 141 Park Street. The meeting will go into closed session until approximately 7:30 pm when it will re-open to the public.

R. ADJOURNMENT at 9:05 pm

**Jessica de Koninck moved to adjourn**

**Seconded by Joe Kavesh and approved by a vote of 5-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross				<b>x</b>
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin				<b>x</b>
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

